

What to do When you Arrive at the Emergency Operations Centre (EOC)



Community Futures British Columbia

Rural Resiliency Initiative

communityfutures.ca

You may be asked to support the EOC either in person or remotely. If arriving in person, introduce yourself upon sign in and contact the EOC's Liaison Officer and Recovery Manager.

How to Help

- Determine required tasks
- Ask for an orientation to the EOC
- Ask for a status update on the current situation: The nature of the event, current impacts, anticipated escalation, factors influencing impacts
- If businesses have been contacted and impacts recorded
- Available resources + Issues and challenges in the EOC
- Ask if your CF can assist in the location of key business premises, communication methods and business continuity issues in impacted areas
- As requested, created a contact/resource list to assist
- Offer to identify cross-boundary issues for the EOC, emergency response agencies and businesses, including suppliers.

- ✓ Document your activities! Maintain a notebook or position log of all your tasks, messages, decisions and agreed-upon actions (ask the EOC for a logbook)
- ✓ Keep all EOC information confidential! Not sure what can be shared? Check with the EOC's Recovery & Information Sections

